

## **Community Announcements**

- Contact the Clerk's office if you're interested in purchasing metal folding chairs from Memorial Hall.
- REMINDER: No parking on any Village streets from November 15<sup>th</sup> thru April 15<sup>th</sup> between the hours of 2:00 AM and 7:00 AM.

## **Village of Dorchester Finance Committee Meeting**

**Date: December 7, 2016 (Wednesday) 6:45 pm**

**Clerk's Office 228 W. Washington Ave, Dorchester WI**

### **MINUTES:**

1. Chairperson Schauer called the meeting to order.
2. In attendance were Chairperson Schauer, Trustee Cook, Trustee Derrico, and Clerk-Treasurer Ruge.
3. After discussion and review, a motion was made by Trustee Derrico, seconded by Trustee Cook, to approve the bills and vouchers from November, 2016. Motion carried 3-0.
4. Discussion was held on the additional cost from Peterson Concrete for the salt bin. A motion was made by Trustee Cook, seconded by Trustee Derrico, to recommend the payment of additional cost, but to require all future quotes to be presented in writing to the board. Motion carried 3-0.
5. A motion was made by Trustee Cook, seconded by Trustee Derrico, to adjourn the meeting. Motion carried 3-0. Meeting was adjourned at 6:58pm.

Terri Wiersma, Deputy Clerk-Treasurer

## **VILLAGE OF DORCHESTER BOARD MEETING**

**DATE: Wednesday, December 7, 2016 7:00pm Clerk's Office, 228 W. Washington Ave, Dorchester WI**

### **MINUTES:**

1. The meeting was called to order by President Rau.
2. Pledge of Allegiance was stated.
3. Board members in attendance included President Rau, Trustee Seubert, Trustee Underwood, Trustee Cook, Trustee Schauer, Trustee Derrico, and Trustee Schwoch. Others in attendance were Water/Sewer Manager Rick Golz, Public Works employee Clint Penney, Police Chief Gary Leichtman, Clerk-Treasurer Brooke Ruge, and Kevin O'Brien from the Tribune-Phonograph.
4. One bid was received for the 2009 Ford Crown Victoria (former squad car). The bid was opened and announced. Bid was for \$3,750 from Robert Tendeland.
5. There was no public input.
6. A motion was made by Trustee Schwoch, seconded by Trustee Derrico, to approve the minutes of the November 2, 2016, Board meeting. Motion carried, 7-0.
7. A motion was made by Trustee Schauer, seconded by Trustee Underwood, to approve the November, 2016 Audit Report. Motion carried, 7-0. The December, 2016 Audit Report was distributed by Clerk-Treasurer Ruge.
8. Rick Golz gave the water/sewer monthly update. Not much to report; things are running smoothly. The replacement of the sewer lining has been completed.

9. Rick did a jar test of a phosphorous treatment chemical that was highly corrosive. He would like to use ProBiotic Scrubber II and Candy Carbon for the initial treatment; they will ship the chemicals now to start treatment, but will not bill the Village until January. A motion was made by Trustee Schauer, seconded by Trustee Schwoch, to approve the purchase of phosphorous treatment chemicals from Bio Lynceus at a cost of \$3,108.60. Motion carried, 7-0.
10. A motion was made by Trustee Derrico, seconded by Trustee Schwoch, to purchase two fire hydrants from HD Supply at a cost of \$3,552.00 each. Motion carried, 7-0.
11. A motion was made by Trustee Cook, seconded by Trustee Schauer, to purchase a metal detector from HD Supply at a cost of \$550, which will be used to help locate curb stops (shut off valves). Motion carried, 7-0.
12. Clint Penney gave the Public Works monthly update. The new signs for the ATV route have been installed. The salt bin has been filled, just in time. The furnace that was approved last month has been delivered but hasn't been installed yet.
13. The Board discussed a quote that was received for the salt bin floor last month, which was given over the phone. When Peterson Concrete showed up, they needed an additional bag-mix, which exceeded the original quote. The Finance Committee made a recommendation to pay the additional cost, but require that all future quotes be in writing. A motion was made by Trustee Schwoch, seconded by Trustee Derrico, to pay the full invoice received from Peterson Concrete for the salt bin floor at a cost of \$616. Motion carried, 7-0.
14. The Board was given a written project update from MSA.
15. A motion was made by Trustee Schwoch, seconded by Trustee Schauer, to approve Resolution 293 – Authorizing the Adoption of the 2017 Budget and Setting the Tax Levy. Motion carried, 7-0.
16. Discuss was held on an item tabled last month to obtain an additional quote – the purchase of a basket/cage for the loader. Item was tabled again until the insurance liability of using an aftermarket basket/cage is determined.
17. A motion was made by Trustee Derrico, seconded by Trustee Schwoch, to approve the purchase of a new furnace for the Village Hall from Beran Diversified at a cost of \$2,021.71. Motion carried, 7-0.
18. Chief Gary Leichtman gave his monthly report. He just updated his stationary and letterhead. Computer TR will be installing software to fully test the body cameras, which would be activated by the officer when on a call or responding to a call, but can be shut off when just meeting with the public.
19. A motion was made by Trustee Cook, seconded by Trustee Schwoch, to accept the bid submitted by Robert Tendeland for the 2009 Crown Victoria in the amount of \$3750.00. Motion carried, 7-0.
20. A motion was made by Trustee Schwoch, seconded by Trustee Underwood, to approve the contract submitted by Lexipol, LLC, in the amount of \$990.00 for law enforcement manual subscription. Motion carried, 7-0.
21. A motion was made by Trustee Derrico, seconded by Trustee Schauer, to approve operator's licenses for Katy Beasley & Jennifer Henrichs. Motion carried, 7-0.
22. A motion was made by Trustee Schwoch, seconded by Trustee Derrico, to approve a picnic license for the Midnight Riders Snowmobile Club. Motion carried, 7-0.
23. A motion was made by Trustee Schauer, seconded by Trustee Derrico, to set the date of the spring election caucus as Tuesday, January 4, 2017, at 6:45pm. Motion carried, 7-0.

24. As recommended by the auditor and MSA, a motion was made by Trustee Schwoch, seconded by Trustee Schauer, to approve Resolution 294 – Authorizing a Reduction in the Interest Rate Being Paid on the TIF. Motion carried, 7-0.
25. A motion was made by Trustee Schauer, seconded by Trustee Schwoch, to approve the recommended address changes for 3 additional parcels in the Village. Motion carried, 7-0.
26. A motion was made by Trustee Derrico, seconded by Trustee Schauer, to approve the transfer of \$77,049.36 to the future expenditures account, with \$4,300 to be marked for future public works equipment.
27. A motion was made by Trustee Schwoch, seconded by Trustee Cook, to make a payment on the payload of \$14,565.00, plus an additional payment of \$25,000.00 towards the principal. Motion carried, 7-0.
28. Clerk-Treasurer Ruge gave an update on the employee handbook and benefits for 2017.
29. The next Village Board meeting will be on Wednesday, January 4, 2017, immediately following the Caucus.
30. A motion was made by Trustee Schauer, seconded by Trustee Underwood, to adjourn. Motion carried, 7-0. Meeting adjourned at 8:20pm.

Terri Wiersma  
Deputy Clerk-Treasurer